

PARALEGAL

Sarah J. DeOliveira

E sjd@bostonbusinesslaw.com

DIRECT
T 617.896.6261

EDUCATION

Bachelor of Arts in Law from Suffolk University (2023)

OVERVIEW

Sarah DeOliveira is a transactional paralegal at Hackett Feinberg, supporting the firm's commercial real estate and finance practices. She assists attorneys throughout all stages of the closing process, including preparing and organizing closing documents, coordinating due diligence, and managing closing logistics.

Her responsibilities include ordering and tracking UCC, lien, and title searches, reviewing due diligence materials, and ensuring all required documentation is complete and timely for closing. Sarah plays a key role in keeping transactions organized and on schedule by maintaining clear communication and proactively following up on outstanding items.

Prior to joining Hackett Feinberg, Sarah gained experience in both collections and real estate law, where she developed a strong foundation in legal procedures and client coordination.

Sarah is known for her attention to detail, organization, and ability to keep complex transactions running smoothly. She helps support efficient, well-managed closings by ensuring nothing falls through the cracks.

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